



# NATIONAL AMERICAN UNIVERSITY

## ARTICULATION AGREEMENT

National American University and Dallas Institute of Funeral Service agree to recognize and formalize a collaborative degree completion program on the terms and conditions set forth in this agreement.

National American University is accredited by the Higher Learning Commission and a member of the North Central Association of Colleges and Schools.

Dallas Institute of Funeral Service is accredited by the American Board of Funeral Service Education (ABFSE).

Both institutions periodically review their academic programs and courses, student support services, and learning resources.

To allow students to transfer credits earned at Dallas Institute of Funeral Service to National American University with a minimum of delay and disruption in their educational process, the parties agree as follows:

- 1. Articulation.** National American University will admit graduates of Dallas Institute of Funeral Service's associate degree program into the Bachelor of Science degree programs listed in its undergraduate catalog, subject to university policies and procedures. Available programs include the following:
  - The Bachelor of Science in Business Administration program is designed to convey to students the knowledge base and strategic mind-set that is requisite for career success in the field of business. Graduates of this program will be qualified for a wide range of career opportunities in for-profit and nonprofit business organizations and governmental institutions.
  - The Bachelor of Science in Management program is designed for adults with transferable college credit who are seeking opportunities for advancement in the field of business management. Students combine college credit from accredited institutions or non-traditional prior learning from a specialty field with a comprehensive management curriculum and relevant general education courses. They may also create their own subject area of concentration, utilizing National American University course offerings. Students enrolling in this program are encouraged to have specific career goals that align with their chosen area of specialty.
  - This Bachelor of Science in Organizational Leadership program is designed for persons seeking to upgrade their leadership skills and advance in organizations. Graduates will combine core business knowledge with insight and skills gained from the added dimension of course work in organizational leadership. These courses are designed to prepare students to be better leaders, to initiate change, to solve problems, and to foster more innovative learning environments.
  - The Associate of Applied Science in Business Administration program is designed to convey to students many of the basic and more fundamental concepts that begin to form the foundation for the breadth of knowledge and strategic mind-set that are requisite for career success in the field of business. Graduates of this program will be qualified for a variety of entry-level positions in business sectors such as banking, finance, sales, insurance, and management.
  - The Associate of Applied Science in Management program is designed to meet the needs of individuals who have acquired occupational training from community colleges, technical institutes, military service schools, or industry-related schools in business, health or another technical field. A minimum of 13.5 credit hours in one specialty area is required to complete this

program. Two options are available under this program: (1) transfer of credit from the source of the specialty training, or (2) creation of a specialty area using approved National American University courses.

2. **Block Transfer Policy.** (a) National American University's block transfer policy (General Education Equivalency) applies to all bachelor's degree programs with the exception of the following: Nursing and the Management program offered in Kansas. All transfer course work must be college level (1000-level or above).

(b) Block transfer does not apply to students attending Minnesota campuses. If students were eligible for block transfer on enrollment, a subsequent change of degree program request will initiate the reevaluation of eligibility for block transfer in the new degree program.

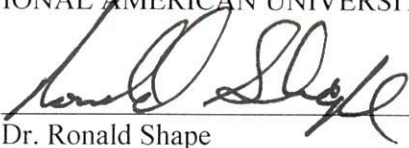
(c) Students who have earned a bachelor's or associate degree, regardless of the type, with the equivalent of at least 50 quarter credit hours of general education courses, meet the requirements for National American University's general education core area available for block transfer.


(d) Students who have earned an Associate of Arts (AA), Associate of Science (AS), Associate of Applied Science (AAS), Associate of General Studies degree or a technical Bachelor of Applied Science degree from an accredited institution may be eligible for block transfer in the university's Bachelor of Science in Management and Bachelor of Science in Information Technology degree programs if sufficient transfer credits are available.

3. **Term.** The term of this agreement shall commence when signed by both parties. This agreement may be terminated by either party's providing to the other party at least ninety (90) days' written notice of its intent to terminate.
4. **Continuing Duties.** Upon termination of this agreement, National American University will continue to perform the duties and responsibilities set forth above for any student who has commenced a Bachelor of Science degree program but not completed it at the termination date.
5. **Amendment.** This agreement may be amended by a written document signed by both parties.

Signed in duplicate on the date(s) set forth below.

NATIONAL AMERICAN UNIVERSITY

By:   
Dr. Ronald Shape  
Chief Executive Officer

By:   
Dr. Lynn Priddy  
Provost

Date: 6/20/16

DALLAS INSTITUTE OF FUNERAL SERVICE

By:   
Mr. James Shoemake  
College President

Date: 6-29-2016

*Each institution should retain one signed original.*

*Return one signed original to National American University's Provost.*